

# EU CITIZENS IN SCOTLAND

WE WANT TO HELP YOU STAY



Scottish Government  
Riaghaltas na h-Alba  
gov.scot

## Stay in Scotland Toolkit



# Background

- Following decisions by the UK Government the UK has now left the EU.
- EU citizens and their families will have to apply to the UK Government's EU Settlement Scheme by **30 June 2021** in order to continue living, working and studying in the UK after that date.
- The Scottish Government launched the **Stay in Scotland** campaign in April 2019 to raise awareness of the need for EU citizens to apply to the UK Government's EU Settlement Scheme, and to provide the necessary support to allow people to make their application.
- EU citizens who have been in the UK for five continuous years will be able to apply for settled status. EU citizens who have been in the UK less than five years can apply for pre-settled status. After five years continuous residency they can then apply for settled status. For further information please visit: [www.mygov.scot/stayinscotland](http://www.mygov.scot/stayinscotland)

# Background

- The Stay in Scotland campaign includes a support and advice service for citizens affected by the EU Settlement Scheme. This service is being delivered by Citizens Advice Scotland and is free to access by contacting the helpline on **0800 916 9847**.
- The Scottish Government has produced a package of support to help EU citizens stay in Scotland. This package of support includes: guide for EU citizens; guide for employers of EU citizens; factsheet and leaflets. You can download this at [www.gov.scot/stayinscotland](http://www.gov.scot/stayinscotland)
- The Scottish Government has worked with JustRight Scotland to publish a number of factsheets explaining EU citizens' rights in Scotland. The factsheets provide information on EU citizens' rights to vote, work and access healthcare, education, housing and benefits. <https://justcitizens.scot/EU>
- We would be delighted for this campaign to be extended further through your networks.

# Key Messages

- Following decisions by the UK Government, the UK has now left the EU.
- We know that EU citizens have questions about what happens next and what you need to do.
- We want you to stay in Scotland, but you will need to apply to the UK Government's EU Settlement Scheme in order to continue living, working and studying in the UK.
- EU citizens and their families who are resident in the UK by 31 December 2020 will have to apply to the UK Government's EU Settlement Scheme by **30 June 2021** in order to continue living, working and studying in the UK after that date.
- To help guide you through the steps you need to take to stay, you can access the **Stay in Scotland** package of support at [www.mygov.scot/stayinscotland](http://www.mygov.scot/stayinscotland)
- A support and advice service is also available for all citizens living in Scotland affected by the UK Government's EU Settlement Scheme who may need additional information and support.
- For more information please call the Citizens Advice Scotland freephone national helpline on 0800 916 9847 or visit [www.cas.org.uk/brexit](http://www.cas.org.uk/brexit)

# Stay in Scotland Toolkit

The following assets are available within this toolkit and to download via WeTransfer:  
<https://we.tl/t-yR4hkIr2me>

- A3 poster (with and without trims)
- A5 information leaflet (available in English and 21 additional languages)
- Factsheet
- Guide for employers
- Guide for EU citizens
- Radio advert
- Animated gif (1080x1920px)
- Static image for facebook (1200x1200px)
- Static image for twitter (800x418px)
- Static image for web (1200x627px)
- Copy for use on website and social channels

Please share using  
**#WeAreScotland**

# Digital Assets

The following are available for use across social media channels:

- digital animation (30 sec)
- static images

Download here: <https://we.tl/t-yR4hkIr2me>



INFORMATION FOR  
EU CITIZENS LIVING  
IN SCOTLAND.

# Suggested social media copy

- **Option 1 – 293 Characters with spaces**

<Headline> Stay in Scotland

<Copy> Scotland wants EU citizens to stay here after the transition period for Brexit. So, don't put it off – get help to stay now at [mygov.scot/StayinScotland](https://mygov.scot/StayinScotland). You'll find clear, step-by-step advice and all the support you need. You can also call the national Citizens Advice Scotland helpline FREE on 0800 916 9847.

- **Option 2 – 204 Characters with spaces**

<Headline> Stay in Scotland

<Copy> Scotland is your home – and you're welcome here. So, get step-by-step help to stay here now, at [mygov.scot/StayinScotland](https://mygov.scot/StayinScotland) or call the national Citizens Advice Scotland helpline FREE: 0800 916 9847

**Call to action:** You can either direct people to [www.mygov.scot/stayinScotland](https://www.mygov.scot/stayinScotland) or Citizens Advice Scotland [www.cas.org.uk/brexit](https://www.cas.org.uk/brexit)

# Poster

An A3 poster is available for you to download and display via WeTransfer: <https://we.tl/t-yR4hkIr2me>

You can also adapt the files to include your own logo. Please do not change any other messages.



# A5 leaflet

The following leaflet is available in English to download and display. A version is also available in 21 different languages via WeTransfer: <https://we.tl/t-yR4hkIr2me>

It includes information on who must apply, who to apply, what you are applying for and where you can get help. It is also available to download by visiting the EU citizens staying in Scotland: package of support page: <https://www.gov.scot/publications/eu-citizens-staying-in-scotland-package-of-support>.

**EU CITIZENS IN SCOTLAND** Stay in Scotland after Brexit

- Following decisions by the UK Government the UK has now left the EU.
- EU citizens\* who are resident in the UK by 31 December 2020 will have to apply to the UK Government's EU Settlement Scheme by 30 June 2021 to continue living in the UK.

**Who must apply?**

- EU citizens and any of their family members who are not UK or EU citizens must apply.
- Those with permanent residence documents must apply.
- EU citizens with indefinite leave to remain in the UK (ILR) do not need to apply, but can apply if they wish to do so.
- Irish citizens do not need to apply, but can if they wish. There are separate arrangements for Irish citizens under the Common Travel Area. Non-Irish family members will need to apply.

**Even if you have been resident in the UK for a long time you will still need to apply to the EU Settlement Scheme to continue living in the UK after Brexit.**

**How do you apply?**

- To apply, visit [www.gov.uk](http://www.gov.uk). The application process is online.
- You must verify your identity by scanning a biometric passport, national identity card or residence card - you can do this using an app on your phone, by visiting an ID document scanning service location or by sending your documents to the Home Office.
- You need to show you have been resident in the UK. This requires you to either provide a National Insurance number for an automated check or show proof of your residence.
- You must declare any criminal history.

\*EU citizens is used throughout this document to also refer to EEA and Swiss nationals who are eligible to apply to the EU Settlement Scheme.

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**EU CITIZENS IN SCOTLAND** Stay in Scotland after Brexit

**What are you applying for?**

- EU citizens who have been resident in the UK for five continuous years can apply for settled status.
- EU citizens who have been resident in the UK for less than five years can apply for pre-settled status.

**Where can you get help?**

The Scottish Government's Stay in Scotland campaign includes a package of support for EU citizens.

- Digital and printed toolkits providing information and signposting to available support including:
  - A guide for EU citizens
  - A guide for employers of EU citizens
  - A factsheet
  - Posters and leaflets
- Over £1 million of funding committed to supporting EU citizens in Scotland including through:
  - Citizens Advice Scotland's Advice and Support Service
  - Other community based support across Scotland

Further information and copies of Stay in Scotland materials are available at [www.gov.scot/stayinscotland](http://www.gov.scot/stayinscotland).

You can also find more information on how Brexit may affect you at [www.mg.gov.scot/brexit](http://www.mg.gov.scot/brexit).

**Citizens Advice Scotland - Advice and Support Service**

If you are facing difficulties with your EU Settlement Scheme application and want additional support, advice or information, you can phone Citizens Advice Scotland free on **0800 916 9847** or contact a local Citizens Advice Bureau. Find your local Citizens Advice Bureau at [www.cas.org.uk/bureaux](http://www.cas.org.uk/bureaux).

# Guide for EU Citizens

The following Guide for EU Citizens is also available for download via WeTransfer:  
<https://we.tl/t-yR4hkIr2me>

It includes information on the UK Government's EU Settlement Scheme, details of the application process and requirements and links to other resources.

It is also available to download by visiting the EU citizens staying in Scotland: package of support page: <https://www.gov.scot/publications/eu-citizens-staying-in-scotland-package-of-support>

## What you need to know – How the EU Settlement Scheme works

### How does the EU Settlement Scheme application process work?

The application process is online, accessible via a computer, tablet or mobile phone.

Applicants will need to provide factual information such as their name, address and details of identity documents like a passport or national identity card, and a National Insurance number.

# Guide for Employers

The following Guide for Employers is available for download via WeTransfer: <https://we.tl/t-yR4hkIr2me>

It includes information on the UK Government's EU Settlement Scheme, details of the application process and requirements, links to other resources and some practical suggestions about how you can support your EU employees in the workplace.

It is also available to download by visiting the EU citizens staying in Scotland: package of support page: <https://www.gov.scot/publications/eu-citizens-staying-in-scotland-package-of-support>

**What you need to know – Key information for employers**

Current 'right to work' checks (e.g. passport and/or national identity card) apply until the end of 2020.

The UK Government have said that EU citizens can continue to use their passport or national identity card as proof of their rights until 30 June 2021.

# Key Facts

Key Facts are available for download via WeTransfer: <https://we.tl/t-yR4hkIr2me>

They are also available to download by visiting the EU citizens staying in Scotland: package of support page: <https://www.gov.scot/publications/eu-citizens-staying-in-scotland-package-of-support>

The Scottish Government has also worked with JustRight Scotland to publish a number of factsheets explaining the rights of EU citizens in Scotland with settled and pre-settled status. Please visit <https://justcitizens.scot/EU> to download.



# Radio Ad

A radio advert is available to download via WeTransfer: <https://we.tl/t-yR4hkIr2me>

The script is as follows:

*"The UK has left the EU. This will effect EU citizens who have chosen to make Scotland their home. We want you to stay here. So to help guide you through the steps you need to take to stay the Scottish Government as produced a package of support. Find out more about how to apply for the EU Settlement Scheme at [www.mygov.scot/brexit](http://www.mygov.scot/brexit)"*

# Website

A web banner (size 1200 x 627) is available for use on web pages or relevant formats. Download via WeTransfer: <https://we.tl/t-yR4hkIr2me>

You also can find sample copy to use on your website or newsletter within the key messages, via WeTransfer (<https://we.tl/t-RpzEv8wj5a>) or by visiting [www.mygov.scot/stayinScotland](http://www.mygov.scot/stayinScotland)



# Suggested web copy:

Following decisions by the UK Government, the UK has now left the EU.

EU citizens living in Scotland will need to apply to the UK Government's EU Settlement Scheme in order to continue living, working and studying in the UK.

To help guide you through the steps you need to take to stay, the Scottish Government has produced a package of support at [www.mygov.scot/stayinscotland](http://www.mygov.scot/stayinscotland)

A support and advice service is also available for all citizens living in Scotland affected by the UK Government's EU Settlement Scheme who may need additional information and support.

For more information please call the Citizens Advice Scotland freephone national helpline on 0800 916 9847 or visit [cas.org.uk/Brexit](http://cas.org.uk/Brexit)

# Thank you for supporting the **Stay in Scotland** campaign

For more information please contact the Scottish Government's  
Brand Scotland marketing team: [Sophie.Bambrough@gov.scot](mailto:Sophie.Bambrough@gov.scot)